

JOB DESCRIPTION



CHIEF ACCOUNTANT

1. Carry out the vision and mission of Company accounting system policy & strategic plans.
2. Reports risk management issues and accounting controls & deficiencies identified directly to the Financial Manager.
3. Evaluates accounting staff, work process and associated risk exposures.
4. Manage accountants and job roles .
5. Very good background on construction accounting and cost elements.
6. preparation of company's financial statements and reporting to CFO.
7. General Ledger maintenance, reconciliations, month end close.
8. Varying accounting functions, as delegated.



SKILLS

1. Bachelor's degree in Accounting.
2. Minimum of 10 years' overall experience and at least 5 years in a similar role as Chief Accountant preferably in Construction companies.
3. Advance PC skills (MS, Word, Excel, etc.) and working knowledge of ERP System and associated financial related modules is a must.
4. Able to work independently with attention to details.
5. ERP systems background.
6. Excellent written and verbal communications in English and Arabic is a definite advantage.



KEY COMPETENCIES

- Excellent personal skills, desire to work in a team-oriented environment.
- Excellent communication skills.
- Prefect both Arabic & English language.
- Planning and organizing.
- Problem analysis.



Short professional C.V. are most likely to pass the next selection levels.